## **TASMANINDUSTRIES**

MACHINING EXCELLENCE Since 1988 ISO9001:2015

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# We're making it easier for you to find out how we handle your information

#### Dear [Customer/Supplier]

A new data privacy law is being introduced from 25 May 2018 in the UK, the new EU General Data Protection Regulation (GDPR). As a result, we're publishing a new Privacy Policy to make it easier for you to find out how we use and protect your information within Tasman Industries Ltd. We won't be changing the ways we use your personal information, but the new notice will provide you with additional details such as:

- Your increased rights in relation to the information we hold about you
- How we keep your personal information secure
- The types of personal information Tasman Industries Ltd collects about you and how we collect and use it
- The legal grounds for how we use your information

The privacy notice will apply to any products or services Tasman Industries Ltd. provides to you.

#### How to find out more

The Privacy Policy will be effective from 25 May 2018 and you'll be able to view it at [https://www.keysandpins.com/company-info], pick up a copy at our offices, or you can ask us to post a copy to you.

### We'll keep you up to date

The Privacy Policy makes sure we continue to comply with privacy law and regulation. There are no changes to our terms and conditions, including what we ask of you. If we make changes to any of these in the future we'll let you know.

#### We're here to help

If you have any questions or would like some help, please go to [https://www.keysandpins.com/], for our contact details or visit our offices.

Kind regards, Tasman Industries Ltd.